**PROJECT FORMATS**

**MASTER OF ARTS-HUMAN RESOURCE MANAGEMENT (HRM)**

 **(PROGRAMME CODE: 191)**

**PROJECT REPORT & VIVA-VOCE**

**At the end of the Fourth Semester, candidates shall have submitted the project report. The student should approach the companies / organizations firms / Industries / Institutions for a period of 45 (Forty-Five) days continuously for preparation of project report. After submission of project the Viva-Voce examination will be conducted.**

**PROJECT PROPOSAL:**

 **The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipulated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.**

**PROJECT REPORT FORMAT:**

**Every student must prepare two copies of project report and should submit one copy to the Examiner at Viva-Voce Centre, allotted by Co- Ordinator(exams), CDE, ANU for evaluation and another copy may be retained by the student.**

**ONE copy of the Dissertation should be submitted in hard bound (Spiral binding is not permitted) as per the schedule. If a candidate fails to submit project within the stipulated time student will have to pay the late fee prescribed by the University authorities from time to time. The project submitted after due date with fine will be sent for evaluation along with the projects of the subsequent examinations only. In any case project has to be submitted within the validity period of a students’ registration only.**

 **Student should submit the project with Title page, Approved project proposal format, Declaration of the student, Certificate from the guide, Acknowledgements and Contents in the prescribed form given below.**

**1. TITLE & FIRST PAGE: MODEL FORMAT**

**A STUDY ON EXIT INTERVIEW IN XYZ COMPANY LTD., GUNTUR**

A Project Report Submitted in partial fulfillment of the requirement for the award of the Master of Arts-Human Resources Management (HRM)

Project Report Submitted

By

**STUDENT NAME**

(Enrollment No………………..)



Under the Guidance of

**Guide Name**

**Designation**

**College address**

**Centre for Distance Education**

**Acharya Nagarjuna University**

**Nagarjuna Nagar, Guntur, A.P-522510**

**MARCH-2024**

**2. SECOND PAGE: APPROVED PROJECT PROPOSAL FORMAT**

**3. THIRD PAGE: DECLARATION MODEL FORMAT**

DECLARATION

I declare that this Dissertation has been written by me and has not previously formed as the basis for the award of any Degree, Diploma other similar title in this or any other university. (My Name is ……………………………………….).

 Signature of the Student

 (Enrollment No:,,,,,,,………………)

**4. FOURTH PAGE: GUIDE CERTIFICATE MODEL FORMAT**

CERTIFICATE

 This is to certify that the Dissertation entitled **"………………………………………………………."**, submitted in partial fulfillment of requirement for the award of Degree of Master of Arts-Human Resources Management (HRM) is a record of bonafide project work done by **student name …………………………**, bearing Enrollment No: …………………… during the Academic Year of 2023-24, under my guidance.

**Signature of the Guide**

 **Guide Name and Seal**

**Designation**

**College address**

**5. FIFTH PAGE: ACKNOWLEDGEMENTS**

**6. SIXTH PAGE: CONTENTS**